



Our Mission:

To identify and strengthen leaders so that every congregation makes new and mature disciples for Jesus Christ.

Officer Training Edition

Advent brings many important things to mind; time with family, the upcoming celebration of our Lord's birth, and finding time to prepare as Church Officers for the new year!

In this edition of the eNews, following our vision of identifying and strengthening leaders so that your congregation can make new and more mature disciples for Christ, I'm going to try to make your Pastor's Advent a little easier by providing some officer training resources that anyone can use. Feel free to forward this email to the officers of your church, by the way!

For Ruling Elders and Deacons:

- The excellent [videos from theocadmeny.com](http://theocadmeny.com). I wouldn't miss these if you're an elder elect or pastor looking for supplemental training materials.
- The August edition of the Presbyterian Outlook was dedicated to Officer Training:
 - [10 Things Ruling Elders Should Know](#)
 - [Why Ordain Ruling Elders?](#)
 - [The Church: Mother, Mentor and Coach](#)
 - [Guided by our Confessions](#)
- Of course, the most recent [Book of Order](#) is something every Ruling Elder should have.

For Clerks of Session:

- This [Clerk of Session Manual](#) is full of useful information, although a few items won't directly apply to our Presbytery.
- For those of you looking for a serious treatment of polity in language that's understandable, the [Companion to the Constitution](#) is a great place to find it.
- To help guide you in creating minutes, and prepare you for the year, it's a good idea to keep the [Session Minutes Review Form](#) nearby.
- Here's a guide to help you with the [Annual Statistical Report](#)
- The Stated Clerk will be holding **two** training sessions for Clerks of Session in January. The first will be on Tuesday January 12th at the Presbytery Office from 10am to 12pm (lunch provided), and the second will be on your computer at home Saturday January 16th, also from 10am to 12pm (webinar training). The two sessions will cover the same material but are intended to provide different times and formats that may be better for different people. Please RSVP for the 12th to office@ppty.com; RSVPs for the webinar will be online later.

For Church Treasurers:

- Although it's a bit out of date, this [Church Treasurer's Manual](#) seems to contain a ton of information.
- The Board of Pensions has a [resource for Church Treasurers and Financial Secretaries](#) as relates to the Benefits plan.
- We'll also be having a training on Saturday January 9th from 9am to 2pm at the Presbytery office. This is a great opportunity to get your questions answered as there will be a CPA, a representative from the Board of Pensions and our own tax expert and former Stated Clerk, Charles Willard at the training. Cost is \$8 for lunch, and you can find much more info in the link: [Income Management and Reporting for Pastors](#). Again, please RSVP to office@ppty.com.

Free Support for Officer's Training Retreats:

- The good folks at [Westminster Communities](#) in St. Petersburg make all 3 of their facilities available at no cost to churches for day time retreats (and not just officer retreats). This includes a meeting room *and* dining. The facilities are great and you can't beat free!
- Contact Gail Holesha for more info:
 - gholesha@wservices.org
 - Office 941.750.9025 | Cell 941.448.5244

In keeping with our Mission, we're going to be offering more training events throughout the year for church officers. So stay on the look out!

Rev. Dave Baker,
Stated Clerk and Director of Communications
Presbytery of Tampa Bay

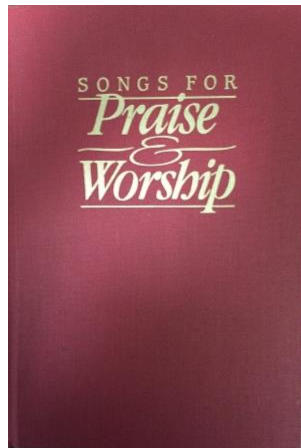


News From Around the Presbytery

Free Song Books

Trinity Presbyterian Church, Clearwater, has about 200 "Songs for Praise and Worship" books that are available for free to any individuals or churches who would like to have them. Please contact the church office at 727-446-6210 to let the staff know when you would like to get them.

Click the picture for more info about these songbooks, including a list of songs:



Sea of Flags Outreach Makes the News

First Presbyterian Church of Haines City has had a very successful outreach event recently that ended up on the news. To honor veterans, they placed 1,300 flags on their property by the road. People were constantly stopping by and taking pictures, and had a late afternoon Veteran's Day ceremony outside that drew hundreds of people to the church. We held it outside. I have been so surprised how successful this project has been.

Take 90 seconds and check out the video that appeared on the news:



If you think your church might want to do something similar on its property, feel free to email Rev. Jeff Winter: jwinter777@aol.com.

Joint Christmas Eve Service in St. Pete:

Presbyterians getting together for worship!

NOEL



*Gulfport Presbyterian Church,
Lakeview Presbyterian Church, &
Trinity Presbyterian Church*

Are coming together (as one) to have:

A Christmas Eve Service

**Where: Trinity Presbyterian Church
2830 22nd Avenue South
St. Petersburg, FL 33712**

When: Christmas Eve, Dec. 24, 2015

Time: 7:00 O'Clock P.M.

EVERYONE IS INVITED

LIGHT REFRESHMENTS WILL BE SERVED AFTER THE SERVICE

Upcoming Workshops

Creative Writing as Spiritual Practice at Cedarkirk

Take some time off in January to recharge spiritually through creative writing! Cost of the event is \$215. Click the picture below for all the details!

CREATIVE WRITING
— AS A —
SPIRITUAL PRACTICE

Come away from the
busyness of daily life
to
experience writing as
a
spiritual practice.

When we write
creatively, we open
ourselves to grow in
spiritual practices
such as attentiveness,
intentionality,
empathy and
gratitude

JANUARY 25TH - 27TH
CEDARKIRK CAMP & CONFERENCE CENTER

For registration, lodging & airport information
please visit: www.cedarkirk.org

Emotional Intelligence for Clergy



MAXIMIZING THE IMPACT OF OVER 600 LEADERS IN FAITH-BASED ORGANIZATIONS SINCE APRIL 2010!

Jan 18-22 - Fruitland Park, FL

The Center for Emotional Intelligence and Human Relations (www.eqhrcenter.org) will be offering their core Emotional Intelligence & Human Relations workshop, January 18-22 in Fruitland Park, FL (near Orlando). The workshop is an intensive session designed to enable participants to learn about, build and practice emotional intelligence skills in a small group setting. Skilled facilitators provide tools and feedback to enable participants to learn about themselves and to immediately practice emerging skills. To register, go to www.eqhrcenter.org or contact David Shelor (813-468-8318, dkshelor@gmail.com) for more information.

The EQ HR Center was launched in 2010 by Rev. Roy Oswald (formerly director of the Alban Institute) and others to equip leaders within faith based organizations with skills that enhance their leadership abilities. They offer a variety of opportunities to develop emotional intelligence (EQ) competence, build human relations (HR) skills and provide coaching support.

Not familiar with emotional intelligence? It is briefly defined as the ability to identify and manage one's own emotions and to recognize emotions in others. Research over the past 20 years indicates that it is more important than intellectual intelligence or experience in influencing personal and professional success. And, unlike IQ, it can be improved!

Soul Shop - Ministering to Suicidal Depression

Ormond Beach Presbyterian Church (just north of Daytona), in conjunction with the Presbyterian Counseling Center in Daytona Beach, is sponsoring a Professional Development Workshop on Ministering to Suicidal Desperation, presented by J. Russell Crabtree. This event is geared towards pastors, counselors and members of a church staff who may find themselves in a situation where they need to minister to someone struggling with suicidal

thoughts.

To register, please call 386 441-0300 or email orpresch1@outlook.com.
Registration fee is \$30. Lunch will be provided.

For more details, please see the flyer:

Flyer

Nonprofit Resources

Minister Member Carl vom Eigen recently had a good experience with a local training group, the Nonprofit Leadership Center of Tampa Bay.
Here's a list of their upcoming events:

http://nonprofitleadershipcenter.site-ym.com/events/event_list.asp

Carl also recommended this website for similar resources:
<https://boardsource.org>

Thanks for sending in the tip, Carl!

Mission Opportunities



**FLORIDA
PRESBYTERIAN DISASTER ASSISTANCE
NETWORK** (FLAPDAN)

In Partnership with Presbyterian Disaster Assistance (PCUSA)



Kathy Broyard, Emergency Management Specialist • 941-483-0675 • fla.pdan@pcusa.org

Hurricane season is over, but there is still work to be done. Through the Presbytery of Florida, Presbyterian Disaster Assistance has been supporting the Okaloosa and Walton Counties Long Term Recovery Committee with volunteers and a \$20,000 grant to help them finish the remaining homes that need repairs. If there is a small group of willing volunteers from your church, it would be so wonderful if they could help.

Projects include flooring, drywall installation and finishing, painting and light

roofing work. Volunteer groups will be scheduled through February 2016.

For more information, please contact Kathy Broyard at fla.pdan@pcusa.org or 941-483-0675.



Adopt a Family from Beth-El

If you're looking for Christmas mission projects and ways to support Beth-El, I recommend you take a moment to learn more about the "Adopt a Family" program there. Here's the link:

[Beth-El Info](#)

Job Opportunities

Employment Opportunity at Hyde Park PC

Hyde Park is looking for a part time Director of Traditional Music to lead the music program for their Sunday Traditional Service. This is a part-time organist/director position.

For more information, click the link below or contact [Pam Tucker](#).

[Job Info](#)

First PC Inverness Job Openings:

Part-Time Directory of Youth Ministry

Are you passionate about serving Jesus Christ? Do you have experience leading and sharing your Christian faith with middle school and high school youth? Do you have the talents, creativity and commitment to develop, coordinate, and schedule youth activities and ministries? Do you want to be a part of a loving, welcoming, dynamic and exciting church?

Part-Time Director of Christian Education

Are you passionate about serving Jesus Christ? Do you have experience developing, implementing, and supervising programs of Christian education which can nurture the faith of persons of all ages, from preschool through adulthood? Do you want to be a part of a loving, welcoming, dynamic and exciting church?

If one of these positions is appealing to you, the First Presbyterian Church of Inverness would love to hear from you! For more information and/or to apply, contact Pastor Ron Pfeifer at (352) 637-0770. The First Presbyterian Church of Inverness is an equal opportunity employer.

Employment Opportunities at Cedarkirk

Cedarkirk is currently seeking to fill a variety of positions (part-time kitchen and housekeeping roles and a full-time Capital Campaign Director). Please visit www.cedarkirk.org/who-we-are/employment/ for more information.

[Job Info](#)

2 Musical Job Openings at St. Mark's in Hudson:

SMPC is looking for a part-time organist and part-time director of music. Send inquiries to: [hiring@stmarksfl.org](mailto: hiring@stmarksfl.org). For detailed position descriptions, see below:

[Job Info](#)

Presbytery of Tampa Bay | 813 868 4800 | presbyteryoftampabay.com

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The Presbytery of Tampa Bay | 4704 Kelly Road | Tampa | FL | 33615