

**Form F-2: Ordination and/or Installation Commission**  
**Committee on Ministry – Presbytery of Tampa Bay**

**Instructions:** There must be at least five elders and clergy from the Presbytery of Tampa Bay in as balanced a ratio as possible. No more than one elder may come from any single church. The commission shall include both men and women. During the service an offering will be taken to support candidates under care of the Presbytery of Tampa Bay.

**Procedures:**

1. The minister to be ordained/installed should first contact the presbytery Moderator and presbytery presbyter to set a date. If the Moderator is unavailable, the Vice Moderator may be called. If the Vice Moderator is not available, the Moderator may designate someone to moderate the Commission in his/her absence.
2. Since members throughout the presbytery attend Ordination/Installation services, the service should not be scheduled on a Sunday morning.
3. All members of the commission will take a leadership role in the worship service.
4. The church should send an invitation to all the other churches in the presbytery.

**Information:**

Name of minister being ordained/installed: \_\_\_\_\_ Minister's daytime telephone: \_\_\_\_\_ evening telephone: \_\_\_\_\_. The people indicated below will constitute a commission to  ordain  install  commission as  Pastor  Co-Pastor  Associate Pastor  Commissioned Lay Pastor of \_\_\_\_\_ Presbyterian Church located in \_\_\_\_\_, Florida on the \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_ at \_\_\_\_\_ o'clock.

**Members of the Commission:**

Moderator of Presbytery (or Moderator's designee): \_\_\_\_\_

Ministers from Tampa Bay: 1. \_\_\_\_\_ 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

Elders from Tampa Bay: 1. \_\_\_\_\_ Church: \_\_\_\_\_  
2. \_\_\_\_\_ Church: \_\_\_\_\_  
3. \_\_\_\_\_ Church: \_\_\_\_\_  
4. \_\_\_\_\_ Church: \_\_\_\_\_

Ministers and elders from other presbyteries or denominations may be invited to participate in the service, however, they are not included in the official commission. Please list:

1. \_\_\_\_\_ Church: \_\_\_\_\_  Minister or  Elder
2. \_\_\_\_\_ Church: \_\_\_\_\_  Minister or  Elder
3. \_\_\_\_\_ Church: \_\_\_\_\_  Minister or  Elder

***Please complete this form and mail it to the presbytery office at 4704 Kelly Road, Tampa FL 33615 or FAX it to 813-200-1054 at least one week before the Committee on Ministry meeting.***