

Policy #23 – Chaplains
Committee on Ministry – Presbytery of Tampa Bay

1. Chaplains under the authority of this policy include all ministers serving in non-parish, validated ministries at an institution or agency other than a congregation of the Presbytery of Tampa Bay.
2. The Committee on Ministry (COM) is authorized to determine who is under the authority of this policy (using the criteria indicated above). All ministers subject to this policy must provide the following to the COM when applying for membership in the presbytery or for a validated ministry:
 - a. Documentation that the standards for certification as a Chaplain (Fellow) have been met for the College of Chaplains, Inc. or documentation that equivalent standards have been met.
 - b. If these requirements have not yet been met, documentation must be provided showing a formal plan leading to completion of the requirements. Each year the progress made toward completion of the requirements will be reviewed by the COM.
 - c. If the minister is covered by an insurance policy of the employing institution, a description of the insurance which applies to the minister is required.
 - d. If there is no insurance provided by the employing institution, the minister is required to submit a certificate of private insurance showing the following: counseling professional liability coverage, sexual misconduct/sexual molestation liability coverage, with the Presbytery of Tampa Bay listed as an additional insured (when permitted by the employing institution) and a cancellation provision such that the insurer will mail notice of cancellation at least 10 days before the effective date of termination to the Presbytery of Tampa Bay.
 - e. A description of the supervision and peer review plan for the chaplain is required.
3. All ministers subject to this policy must annually provide the COM:
 - a. Written reports from the chaplain's supervisor attesting to a positive ministry.
 - b. A certificate of insurance renewal (with the provisions of c. or d. above).