

Updated 12/11/18

Hello fellow Clerks! Thanks for your service as a Clerk of Session in 2018! Below you'll find a calendar of deadlines and events that should help you with your planning for the new year. Further training and info about many of these items will be forthcoming.

Clerk's Calendar

12/7/18 - [Annual Statistical Report Website](#) Opens

This [sample PDF](#) from the denomination will show you exactly what you will need to fill out the report. If you need your password, let me know. It will also be coming to your church office in the mail.

2/1/19 - Annual Statistical Report deadline – please have all of your information entered by this date. Please contact the Stated Clerk if you think this date will be a problem.

2/1/19 - Necrology for Feb 21st Presbytery meeting due.

[Use this form](#) to submit the names of Elders or Ministers who joined the Lord in 2018 if you wish them to be honored at the Presbytery meeting.

2/21/19 - Stated Meeting of Presbytery at First Presbyterian Church of St. Pete.

[Consult this sheet](#) to see how many commissioners your church is asked to bring.

3/18 - Session Minutes Review sheets are sent out. Dates and locations of review sessions TBD, but will likely be early to mid May. If you have suggestions, let me know.

5/4/19 - Stated Meeting of Presbytery at Northwood Presbyterian Church of Clearwater.

[Consult this sheet](#) to see how many commissioners your church is asked to bring.

8/29/19 - Stated Meeting of Presbytery at St. Andrew's Presbyterian Church of Sun City Center.

[Consult this sheet](#) to see how many commissioners your church is asked to bring.

11/9/18 - Stated Meeting of Presbytery at First Presbyterian Church of Winter Haven.

[Consult this sheet](#) to see how many commissioners your church is asked to bring.

Other Important Information:

- If you're not on the eNews mailing list from the Presbytery, you're missing out on a LOT of training materials, mission opportunities, and news about what's going on in the Presbytery. I strongly recommend signing up for eNews here: <http://www.presbyteryoftampabay.com/> (click on the banner on the top right that says "Presbytery eNews")
- If you haven't found the [Clerk's Training page](#) yet, I highly recommend you click the link to check it out.