

GUIDELINES AND HONORARIA FOR PULPIT SUPPLY & MODERATING SESSION

For the congregations of Presbytery of Tampa Bay, the following is recommended:

- A pulpit supply list is maintained by the COM. Members of the Presbytery of Tampa Bay may request to be placed on the Pulpit Supply List. Members of other presbyteries or other denominations must be interviewed and approved by the COM and shall be given a background check and Executive Presbyter reference check. The pulpit supply list will be available on the Presbytery website at www.presbyteryoftampabay.com. A Session may choose supply ministers who are not on the pulpit supply list; however only Teaching Elder members of Presbytery may serve communion.
- A Session may have a minister serve as pulpit supply for 3 consecutive weeks. If additional is required, the Session shall request the permission of the Regional Liaison Team of the COM.
- In a pastoral vacancy, the Regional COM shall appoint a Moderator of the Session.
- Those appointed Moderator of a Session within the bounds of the Presbytery will receive support and instruction from the Chair of COM or the Regional Chair.
- Honorarium for Pulpit Supply: \$175 for churches up to 200 members, and \$225 for churches over 200 members. \$75 for each additional worship service on a single Sunday
- Honorarium for Serving as Moderator of Session (by appointment of the COM) is \$75.00 per stated meeting and any special called meeting (this includes a congregational meeting also).
- Mileage reimbursement is recommended for those providing Pulpit Supply, as well as for those who have been appointed Moderator of Session by the COM, at the IRS mileage rate: <https://www.irs.gov/tax-professionals/standard-mileage-rates>